

ASEAN-Korea Economic Forum (AKEF)

Sectoral Forum of the 9th ASEAN-Korea Economic Forum

Call for Secretariat

1. Background

- ASEAN (Association of Southeast Asian Nations) and Korea established AKCF (ASEAN-ROK Cooperation Fund) in 1990 to promote collaboration and cooperation, human resource development, cultural and academic exchanges.
- Asia Exchange Association (AEA) has been sponsored by ASEAN-ROK Cooperation Fund (AKCF) since 2010 to build up a cooperative network through non-governmental exchanges among young people and hosted AKFF for co-prosperity of ASEAN and Korea.
- AKFF has followed ROP (Rules of Procedure) of MUN (Model United Nations) for Model Summit, drawn a collaborative plan for ASEAN and Korea through several times of discussions, and supported the Youth of ASEAN and Korea to be a global leader for driving next-generation.
- AKFF marked 9th event in 2020 and has moved forward to host multi-year projects including sectoral forums to pursue project continuity; build networking between participants and promote in-depth discussion for the agenda in the Socio-Culture; Political-Security; and Economic Sector.
 - Jan. 2020: Model ASEAN-Korea Summit (MAKS), Busan
 - Nov. 2021: ASEAN-Korea Political-Security Forum (AKPSF), Busan
 - Apr. 2022: ASEAN-Korea Socio-Culture Forum, Ministry of Education Cambodia (Expected)
 - Jul. 2022: ASEAN-Korea Economic Forum (AKEF), Busan (July 22 to 29)
 - Dec. 2022: ASEAN-Korea Alumni, Seoul (Expected)
- Through 9th AKFF, ASEAN-Korea Youth who participated in the forum actively and enthusiastically will be appointed as youth ambassadors in Dec 2022 for consistent and strong cooperation to build a constructive network platform between ASEAN and Korea.

2. Overview of AKEF

Title	ASEAN-Korea Economic Forum(AKEF), Sectoral Forum of the 9 th ASEAN-Korea Frontier Forum
Participants	Youth aged 19~29 from ASEAN Member State and Korea(Born in 1993~2003) 58 persons (Offline 38, Online 20) - Offline: Secretariat 14 (Chair 6, Liaison 6, Media 2), Delegate 24 (ASEAN Exchange student 20, Korean student 4) - Online: SOMY Delegate 20 (by recommendation of SOMY)
Date	- Offline Participants: July 22(Fri) ~ July 29(Fri) 2022, 7 nights 8 days * Secretariat: July 21(Thu) ~ July 29(Fri) 2022, 8 nights 9 days - Online Participants: July 22(Fri) ~ July 27(Thu)
Venue	- Offline: Busan, Korea (Hanwha Resort Haeundae, Nurimaru APEC House) - Online: ZOOM
Programme	Lectures and Country/Committee Meetings, Model Summit, Cultural activities
Subject	- Committee 1: Changes in the Global Economic Environment: Digital Cooperation - Committee 2: Sustainable economic development: Carbon-neutral
Host	Asia Exchange Association(AEA)
Sponsor	ASEAN-ROK Cooperation Fund(AKCF), Busan Metropolitan City
Language	English

* Team Composition

Role(Number)		ASEAN (40)		Korean Student(4)
		Exchange Students(20)	SOMY Delegates(20)	
Delegate (44)	Brunei(4)	••	••	
	Cambodia(4)	••	••	
	Indonesia(4)	••	••	
	Laos(4)	••	••	
	Malaysia(4)	••	••	
	Myanmar(4)	••	••	
	Philippines(4)	••	••	
	Singapore(4)	••	••	
	Thailand(4)	••	••	
	Vietnam(4)	••	••	
	Korea(4)			••••

- One National Team will be composed of **2 SOMY delegates(Online participation) and 2 ASEAN students who are currently residing in Korea.** These National Team members will be divided into 2 committees, both related to the topic of Economic.

3. Timeline for Preparation

Period	Division	Target	Content
By March 20 (Sun)	Secretariat Recruitment	Youth from ASEAN countries and Korea	- Publicly recruitment - Apply(by March 20) → Essay Evaluation(March 22) → Online Interview(March 24~25) → Recruit 12 Secretariat(March 31)
Beginning from April 9(Sat)	Secretariat Meetings	Secretariat (Chair, Liaison, Media)	- 1st Meeting on April 9 (Offline) - 2nd~6th meeting on April 30 / May 14, 28 / Jun 25 / July 9 (ZOOM)
May 15	Submission of Chair Report	Only Chair	-Details will be announced at 1 st Meeting
June 4(Sat)	Orientation (ZOOM)	Online, Offline all participants mandatory	- (Beforehand) Orientation BOOK(PDF) material - Introduction of AKFF, AEA, Secretariat - Introduction of the status of AKCF and Blueprint - ROP lecture - Position paper writing lecture
July 2(Sat)	Interim Review of Position Paper (ZOOM)	Delegates	- Feedback on Position Paper by expert - Review and revise the Position Paper
July 16(Sat)	Submission of the Final Position Paper (E-mail)	Delegates	- The team for each committee and nation is composed of 2 persons(Online participant 1, Offline participant 1) - Submit the Final Position Paper to the Chair
July 22(Fri)~ 29(Fri), 2022	ASEAN-Korea Economic Forum	Online, Offline all participants	- ASEAN-Korea Economic Forum takes place on July 22(Fri) ~ July 29(Fri), 2022 * Secretariat: July 21(Thu) ~ July 29(Fri) 2022

* Position paper: Report an overview of background and opinion of the country.

** All Secretariat Staffs are required to attend the pre-meetings before the forum.

*** Programme Schedule can be changed depending on the circumstances.

4. Recruitment for Secretariat

1) **Nr of Recruitment** : Total 14 persons (Chair 6, Liaison 6, Media 2)

2) Requirement & Roles

Secretariat	Chair(6)	Liaison(6)	Media(2)
Qualification	- Youth aged 19~29 from ASEAN Member State and Korea who are currently residing in Korea (Born in 1993 ~ 2003)*. * Youth from ASEAN countries, need to live in Korea with D-2 or D-4 Visa. - High level of interest in ASEAN-Korea relationship. - Those who can participate in all programs for forum preparation, including secretariat meetings		
	- Excellent command of English (Ability to lead the Meeting and Summit) - [Preference] Having MUN experience		- Able to communicate in English - who can take pictures, videos, and edit them - good at using SNS
Roles	-Create and distribute Chair Report -Enact Rules of Procedure(ROP) -Educate delegates on ROP -Chair and lead/manage committee meetings and Model Summit	-Plan and manage overall programs of the forum, including cultural exchange and ICE Breaking activities -Support each national team -Provide administrative support	-Promote the forum -Make and edit photos and video for the forum (photoshop, Adobe Premiere Pro., etc.) -Manage official SNS for the forum

3) How to Apply

- Please submit the application through the link below.
<https://forms.gle/vHjU6qdfwBhVNG356>
- **Due date for application : March 20, 2022, 24:00(KST)**

4) Recruitment Process

- Application Results: March 22, 2022 via AEA website
- Online Interview via ZOOM(English): March 24~ March 25, 2022
- Final Results: March 31, 2022 *individual notification

- * Specific interview schedule will be notified via AEA website
- * Subject to change depending on internal affairs.

5) Benefits

- Free participation fee (including transportation, accommodations, meals and activities)
 - * Personal spending for non-official schedules is excluded.
- Certificates for Appointment and Completion
- Souvenirs

6) Contact

- Asia Exchange Association External Affairs Team

ext3@asiaea.or.kr / +82-2-769-1140

5. Forum Schedule (KST)

* SOMY Delegate will participate in the online events marked as blue in the timetable.

** It can be changed under certain circumstances.

Date	D-1	Day 1	Day 2	Day 3	Day 4
Time	July 21	July 22	July 23	July 24	July 25
8:00			Breakfast	Breakfast	Breakfast
9:00			Country Meeting 1	Special Lecture 2	Meeting with Mentor
10:00				Committee Meeting 1	
11:00	Secretariat Check-in	Final check			
12:00			Lunch	Lunch	Lunch
13:00		Delegation Check-in	Special Lecture 1	Special Lecture 3	Committee Meeting 4
14:00		Orientation	Country Meeting 2 (ROP Remind)	Committee Meeting 2	
15:00		Opening Ceremony and Keynote Lecture		Committee Meeting 3	
16:00	Secretariat Meeting and Preparation, Rehearsal				
17:00		Dinner	Dinner	Dinner	Dinner
18:00					
19:00		ICE-Breaking	Data Research 1	Data Research 2	Cultural Performance Preparation 1
20:00					
21:00					
22:00		Night Check	Night Check	Night Check	Night Check

Date Time	Day 5	Day 6	Day 7	Day 8
	July 26	July 27	July 28	July 29
8:00	Breakfast	Breakfast	Breakfast	Breakfast
9:00	Committee Meeting 5	Model Summit Preparations	Study Visit (ASEAN Culture House)	Check-out/ Departure
10:00		Rehearsal		
11:00				
12:00	Lunch	Lunch	Lunch	
13:00	Committee Meeting 6	Model Summit	City Tour	
14:00				
15:00				
16:00				
17:00	Dinner	Closing Ceremony	Dinner	
18:00				
19:00	Cultural Performance Preparation 2	Break	Cultural Night	
20:00				
21:00				
22:00	Night Check	Night Check	Night Check	